

**ChickTech: High School** is a year-long series of events and programs that inspires 100 girls who are not yet engaged in technology to consider it as a career and feel comfortable learning new things in the technology realm. For more info, see the [ChickTech Overview doc](#). New 100-girl cohorts start in November with the 2-day kickoff event.



Each chapter will have 3 levels: an advisory board, a leadership team, and general volunteers. An advisory board will usually have between 3 and 8 members; a full leadership team will have 8-10 leaders.

Please note that this is just a quick look at the puzzle pieces you'll need. We are creating a full Chapter Guide that will give you all the information, templates, and examples to help you successfully do each piece.

## **To get your chapter going, you will need:**

### **A Leadership Team**

Begin building your [leadership team](#) in January and February (if not earlier). At the minimum, a chapter should begin with 3-4 people willing to take on the responsibility of filling out the rest of the chapter's leadership team. In the spring of each year, we will bring all program managers to Portland for a 2-day training and a 1-day optional team-building day.

### **Volunteers**

Begin spreading the word about your new ChickTech chapter as soon as you have a core group of leaders who can orient and manage new volunteers. A volunteer fair is a great way to meet a bunch of volunteers at a time! You will have 60-150 volunteers per year depending on how active the chapter is.

*Note:* Expect to spend a lot of time interacting with volunteers. It's very easy to get them excited about ChickTech and wanting to volunteer. The hard part is keeping them all engaged when there are so many who want to help!

### **A University Partner**

ChickTech 2-day kickoff events are always held at a university's engineering / computer science / science department. Find one who wants to lend you their building and computer labs for a weekend in November! This also tends to be fairly easy because they're either passionate about women in tech, desperately need help getting more women in tech, or both. Some will also give you funding / other support, especially after they see the value in the program after the first year.

## Corporate and Local Tech Partners

Begin building community relationships early to find those whom are firm supporters of our efforts and may be able to provide expertise in specific fields, mentors, volunteers, and/or funding for aspects of the ChickTech programs.

## Funding

To very comfortably create a full year's worth of events, with a stipend for the program manager, we suggest setting a fundraising goal of \$60,000. 15% helps support HQ (so they can support you!). And the more money you raise, the more paid staff you can have...which drastically increases the number of girls and women you can impact every year.

## Website

We will give you a subdomain (like bayarea.chicktech.org) and teach you how to use wordpress and our current theme as needed! Your team will keep it up-to-date and highlight what you want, when you want to. Your entire leadership team will also get a ChickTech email, and there will be people on your team designated as administrators who can create more of those.

## As the kickoff event draws closer, you will need:

### Workshops

We only do hands-on, project-based activities whenever possible (and it's almost always possible). We have curriculum for the 10 hour workshops we've done so far; as your workshop teams come together, they can either use this curriculum as-is, choose to create something new, or revise it to fit their style. Here is an example of a [workshop planning schedule](#) for SF, whose kickoff event is in Oct. It is recommended to begin planning up to 4 months in advance of the workshop date.

### High Schools

Reach out to at least 25 high schools in your area in order to get 15-20 of them to send you nominations. (see this [example pdf](#) for more info).

The ChickTech Chapter Guide will detail things, provide examples, processes, and everything else you need to make it much easier to create very high quality experiences for your participants without you having to reinvent the wheel. Our high school program is extremely successful at getting girls who would have never thought about tech as a career to reconsider, and we're excited that you're interested in joining us!